

# WELLOW PARISH COUNCIL

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

[www.wellowparish.info](http://www.wellowparish.info)

**Minutes of the Parish Council Meeting held  
on Monday 17th April 2023 at 19.30pm  
in the Village Hall, Wellow.**

Councillors present: Pat Caudle (Chairman), Debbie Clarkson, David Phillips, Nick Chapman

In Attendance: Olga Shepherd (Clerk) and 4 residents

## PUBLIC PARTICIPATION

- The Parish Sweeper reported potholes in various places in the parish. Clerk reminded that these can be reported to BANES via Fix My Street portal.
- All agreed that that the trees by the Church, which were taken down by BANES was an unnecessary measure as they did not appear to be in such very bad state.
- The Community Bus Rep mentioned that a new 'Find the Bus' website has been launched for the bus users to see where the bus is.
- Community Bus application for a Grant from Demand Responsive Transport fund has been unsuccessful so far. Updates will be provided at the later stage.

## MINUTES OF THE PARISH COUNCIL MEETING

### 1.04.23 APOLOGIES

Apology received and accepted from Sue Chivers and Nigel Thomas.

### 2.04.23 INTERESTS

No Interests were declared.

### 3.04.23 MINUTES OF THE PARISH COUNCIL MEETING ON 6<sup>th</sup> March 2023

The Minutes of the Parish Council meeting on 6<sup>th</sup> March 2023 were approved as a true record.  
A copy to be signed by the Chairman after the meeting.

### 4.04.23 PLANNING APPLICATION

The following planning applications were considered:

Planning Application number and address	Description of proposal	Parish Council decision
23/00970/TCA Church Farm House High Street	T1 (Spruce) - Remove limb which overhangs neighbours property, back to fork.	No Objection

23/01081/TCA Court Farm House High Street	Yew T1 - crown lift to 5 metres on roadside. Yew T2 - crown lift to 2 metres and reshape eastern side by 1 metre.	No Objection
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The following planning application decisions by BANES were NOTED:

Planning Application number and address	Description of proposal	Decision by BANES
23/00669/TCA Milford Head Mill Hill	T1- Ash - early stage Ash Die Back - fell	No Objection
23/00666/TCA West End House High Street	2no. Lime trees - shorten/ remove branches overhanging West End House back to boundary up to the height of the house - no more than 10ft will be coming off the tree closest to the road; tree furthest from road - a lower limb then just a few small ones to shorten back no more than 5ft. Unspecified conifer x 2 in west end house garden to remov	No Objection
23/00616/FUL The Old Orchard High Street	Erection of a two-storey and single storey side extension (Part demolition of dwelling house).	Permit

#### 5.04.23 HIGHWAYS AND TRANSPORT

- a. No updates were received from BANES with regard to implementation of the 30mph along the road from Wellow to PSJ.
- b. It was also mentioned that WestLink bus has been used by residents and it generally seem work well. However, pre-booking required 3 hr in advance.
- c. The advisory white lines at the Canteen Lane and High Street junction have been implemented.
- e. The proposal to register the car park as a 'green space' (owned by B&NES) and is a valued space as a car park was discussed. No action was taken
- f. Complaints were received from residents about inconsiderate parking on the Square. It was thought that parking is difficult to enforce.

#### 6.04.23 PUBLIC RIGHTS OF WAYS

- Discussions took place about damage being done to the byway through Littleton Woods BA25/33 by 4 x 4 enthusiast. As only one complaint was received, this matter is not on top of the BANES list of problems to deal with.

#### 7.04.23 WELLOW RECREATION

- No Updates were received.

#### 8.04.23 COMMUNITY INFRASTRUCTURE LEVY:

- Council Members have visited the site where the new bench is intended to be installed and the majority thought that this space is suitable for a bench despite some reservations being voiced.
- The Council reviewed quotes received for the new noticeboard and decided that these quotes are too high. A councillor offered to make a new Parish Council noticeboard himself at no extra charge in about three months time. Meanwhile the Village Shop noticeboard, located on the High street, will be used for the parish council notices.

#### 9.04.23 Wellow and Shoscombe Cemetery

- Wellow and Shoscombe Cemetery financial accounts ending 31 March 2023 were reviewed and APPROVED.
- Clerk reported that damage to the cemetery wall and the gates have been reported to the Police and the Insurance company. Quotes are being obtained for the repair work.

#### 10.04.23 FINANCE AND ADMINISTRATION

- a) The 2022-23 end of year Budget was reviewed, APPROVED and signed by the Finance Councillor.
- b) The bank reconciliation at financial year end 31.03.2023 and statement of variances were reviewed, APPROVED and signed by the Finance Councillor.
- c) ANNUAL GOVERNANCE STATEMENT 2022-2023 Section 1:  
The Annual Governance Statement was reviewed and APPROVED
- d) ANNUAL ACCOUNTING STATEMENT 2022-2023 Section 2:  
The Annual Accounting Statement was reviewed and APPROVED (this section was prepared and circulated by the Responsible Financial Officer before the meeting).
- e) The following dates for the exercise of public rights were agreed: 5 June 2023-14 July 2023
- f) The following payment schedule was APPROVED

	Net	VAT	Total amount
ALCA Annual subscription 2023-24			£144.58
Parlor Shop Grant 2023-24			£1,000.00
Wellow Community Bus Grant 2023-24			£600.00
Internal Transfer to Play Park sinking fund 2022-23 (budgeted)			£500.00
Internal Transfer to Play Park sinking fund 2023-24 (budgeted)			£500.00
Internal Transfer to General Maintenance Reserve 2023-24 (budgeted)			£700.00

The following payments made since the last meeting were NOTED

	Net	VAT	Total amount
IONOS March	£5.50	£1.10	£6.60
OPUS Electricity March	£10.64	£.53	£11.17
Staff March salaries			Available to Council Members

**11.04.23 ANY OTHER BUSINESS**

- No other business was raised by the Council

**12.04.23 NEXT MEETING:** Tuesday 22<sup>nd</sup> May 2023 – The New Council takes office